



WIOA COMMITTEE

GoToMeeting® 1:00 – 2:00 PM
Thursday, December 13, 2018
Walt Sullivan Building, Helena, MT

MEMBERS PRESENT: Commissioner Jane Weber (Chair); Casey Blumenthal, Jule Walker, and Paul Hopfauf

MEMBERS EXCUSED: Commissioner Mike McGinley

STAFF: Shannon Lewis, Erin Weisgerber, and Jane Demaray

CALL TO ORDER/ROLL CALL: Chair Weber called the meeting to order at 1:00.

ROLL CALL: Shannon Lewis conducted roll call and established a quorum.

AGENDA: Chair Weber asked for a motion to approve the agenda.

Mr. Hopfauf moved, and Ms. Blumenthal seconded a motion to approve the agenda.

The motion carried.

JULY 10, 2018 MEETING MINUTES: Chair Weber asked for a motion to approve the July 10, 2018 meeting minutes.

Mr. Hopfauf moved, and Ms. Blumenthal seconded a motion to approve the July 10, 2018 meeting minutes.

The motion carried.

NEW BUSINESS:

YOUTH POLICY: Ms. Demaray discussed the updated Youth Policy, which was updated to add additional clarification to the policy based on the WIOA federal performance audit that was completed last year. The most substantive changes to the policy were in the language around incentives offered to youth for performance. Previously, incentives were allowed for attendance and grade-point average; however, with alignment with federal guidance, the incentive program is now tied to literacy, numeracy, training and work experience. In addition to the substantive changes to incentives, the funding piece of the policy was removed from the policy because it fluctuates annually based on the allocation received from the federal government.

Chair Weber opened up the conversation to public comment and the committee and providers discussed the changes and discussed whether or not the incentives are allowable for participants in the follow-up, post-employment of a student. The

consensus was that incentives are still allowable in the follow-up phase of the youth participant.

Chair Weber asked for a motion to approve the Youth Policy.

Ms. Blumenthal moved and Mr. Hopfauf seconded a motion to approve the Youth Policy.

The motion carried.

YOUTH, ADULT, AND DISLOCATED WORKER RFP DISCUSSION:

Ms. Lewis updated the committee on the decisions coming out of the Budget Committee about the WIOA Adult, Youth, and Dislocated Worker RFPs. The Budget Committee agreed that all three programs will go through a formal RFP process for the procurement of providers. Ms. Lewis reviewed the RFP timeline for the committee and let them know that staff are beginning work on drafting the RFPs for the committee's approval. The complete RFP timeline is below:

DECEMBER 12, 2018	WIOA Budget Committee finalizes its decision on WIOA Funding Allocations for WIOA Youth and WIOA Adult Programs.
DECEMBER 13, 2018	Staff begins drafting and coordinating RFPs with Department of Administration's State Procurement Bureau.
JANUARY 15, 2019	Staff deadline for RFP completion.
JANUARY 28 – JANUARY 31, 2019	WIOA Committee and Executive Committee will meet to approve the RFP language.
FEBRUARY 1, 2019	RFPs due to legal for review and final approval
MARCH 15, 2019	RFPs are open and published online through the state's EMACs System
MAY 1, 2019	RFP submissions are sent to review committees to begin review
MAY 15, 2019	Scoring Committee Meetings
JUNE 1, 2019	Award notices sent to providers

Each scoring committee will consist of five individuals from both SWIB and other qualified individuals to review and score the RFPs. The Scoring Committees will meet the week of May 15 to finalize the provider selection.

Ms. Lewis will work with Chair Weber on an email request to SWIB members to volunteer to sit on a scoring committee.

The WIOA Committee and the Executive Committee will meet the last week of January to approve the RFP language.

DISABILITY EMPLOYMENT PANEL FOR FULL SWIB MEETING:

Chair Weber discussed the preparation for the disability employment panel for the full SWIB meeting in June. Ms. Lewis will send out an email to the full SWIB for any person interested in helping to develop this panel for the board meeting.

ONE-STOP OPERATOR OVERSIGHT DISCUSSION:

Ms. Lewis discussed the committee's upcoming work on One-Stop Operator oversight. The committee will work throughout 2019 to provide guidance and oversight to the operator. In addition, Ms. Lewis will develop a matrix of commitments the committee is obligated to pursue to ensure the state remains in compliance with WIOA requirements.

SET NEXT MEETING DATE:

The next WIOA Committee meeting will happen the final week of January to review and approve the RFPs.

ADJOURNMENT:

Chair Weber adjourned the meeting at 2:15 PM.